

Peirce Service Organization Meeting Minutes

Thursday June 2, 2016

8:15 am

Attendees

Nora Hughes, President

M. Cecilia Bocanegra, Secretary

Lorianne Zaimi, Principal

Members of Peirce Service Organization (PSO)

Location

Fieldhouse - Helen C. Peirce School of International Studies

1423 W. Bryn Mawr Ave. Chicago, IL 60660

Agenda

- **New Business**
 - Graduation
 - Back to School Picnic
 - Volunteer Celebration
 - Peirce Garden Watering Schedule
 - Bulletin Board
 - Website Help
- **Old Business**
 - Fiesta de Arte update
 - Trivia Night reminder
 - PSO Jr. reminder

New Business

- **Graduation** Graduation will be taking place in the gymnasium on Friday June 17th. Set-up will be coordinated by Myra again and she still needs volunteers for Thursday the 16th and the day of the event.
- **Back to School Picnic** A parent to help coordinate the event is needed, preferably a parent of a preschooler or kindergartener. PSO and LSC member, John Azpeitia, offered to help try and recruit a volunteer from his kids' K class. The date of the picnic will be September 1st this year at 2 pm. The change from the usual date and time in August is because Ms. Zaimi wants to offer all families a chance to meet their child's/children's teacher and see their classrooms this year and on this day/time, teachers are back to work and in the building to facilitate this goal. After having a chance to meet the teachers and see classrooms, the picnic will proceed as usual.
- **Volunteer Celebration** The Volunteer celebration will be held on Thursday June 9th in the lunchroom at 8:30 am. All parents are welcome and we were asked to spread the word.
- **Peirce Garden Watering Schedule** The Signup Genius for watering the Peirce garden is up and volunteers are still needed. Volunteers are welcome to harvest the products of the garden as well.
- **Bulletin Board** President Nora Hughes asked for a volunteer to take over updating the bulletin boards and asked us to help recruit someone for the job. It was asked how often the boards needed updating and it was stated that most of the work is done during the school year as the boards are typically updated once a month during that time. It is important they be updated in English and Spanish. The outside board is leaking and the administration is currently trying to track down the company that initially installed it to see about repairs.
- **Website Help** PSO member Kathy Herwig, who updates our website, asked for help this summer in moving data from our current website to the new one we will be using. Our current provider is proving to be quite expensive and we are moving to a new provider who is more affordable so she will need help transferring data. Kathy explained it will be simple cutting and pasting work.

Old Business

- **Fiesta de Arte update** Fiesta de Arte is taking place this Saturday June 4th at noon. There will be food trucks who will be donating a portion of their proceeds to Peirce. New business to the area, Orange Shoe, will also be there as they were for Walk-a-Thon. Volunteers are still needed, especially for set-up, face painting, manning the uniform clothing giveaway table, and clean-up.
- **Trivia Night reminder** Trivia Night is taking place this Sunday June 5th at Pork Shoppe starting at 4 pm. Tickets are still available for online purchase prior to the

event. At the door, tickets will be available but for a slightly higher price. Kids are invited and are free. Some parents are unaware of the more affordable price for tickets if they are purchased prior to the event so more communication will be sent out about that.

- **PSO Jr. update** PSO member Betsey Boemmel reminded the group about her idea to put together a PSO Jr. group for students who also would like to volunteer and be part of planning events. Ms. Zaimi heard the idea and liked it. It will be further discussed.

Next Meeting

The next meeting will be held in September, date/time TBD. The location will be the fieldhouse at the school.