

# **Principal's Report for Peirce Elementary**

Principal Lori Zaimi

July 1, 2015

## School Leadership

- Principal has begun meeting one-one with staff. 67 staff have signed up for a one-one conversation, 30 completed as of July 1st.
- Principal will meet with Peirce IB coordinators on July 16th to discuss current state of IB program, professional development needs, scheduling and budget.

## Instructional Leadership: Improving Teaching and Learning

- IB Program coordinators have set up PYP Training for 2.5 days before school starts which all teachers PK-5, Instructional Assistants, Diverse Learner teachers, administration and EL teachers will attend.

## Student-Centered Learning Environment

- Principal will meet with Andrew and Sandra from C4 on July 17th to discuss ways that C4 supported SEL programming and Peirce students during 2014-2015 and ways that we can continue and grow the partnership for 2015-2016.

## Professional Development and Human Resource Management

- CPS email on June 30th indicates that a 2 month budget will be loaded on July 6th to allocated some resources to be used over the summer.
- Staff Budget survey emailed on June 29th
- Principal completed a building walk with school Engineer on July 1st
- Principal met with Susan Lofton, Senn HS Principal to discuss opportunities for collaboration among Peirce and Senn teachers as well as administrative teams.
- Principal met with Network Chief and former principal to discuss transition plan.
- Principal will meet with Peirce IB Program Coordinators, Sara Leven and Tanya Bateson to discuss IB programming at Peirce on July 16th.
- Principal will attend 10 days of professional development from June 26th - July 25th, topics include the following:
  - Common Core Institute (3 days)
  - English Language Learners (1 day)
  - Diverse Learners (1 day)
  - Legal Conference (1 day)
  - IB Conference (3 days)
  - REACH for Principals (1 day)

- Principal has decided not to retain current assistant principal and is in the process of interviewing for a new assistant principal.
- Middle School Science teacher will not be returning.

#### Parent Involvement and Community Partnerships

- Principal met with Friends of Peirce on June 17, 2015.
- Principal met with Dr. Rosales and Linda England on June 9, 2015 to discuss centennial planning and Prairie Kindergarten classroom.
- Principal met with Amy Giordano of Gus Giordano Dance School to discuss possible partnership with dance program.
- Principal met with alderman Harry Osterman and Karen Dreyfuss on June 29th.
- Senn is interested in providing an after school band program for Peirce students to attend at Senn HS.
- Principal will meet with Amy Heineke and Ann Marie Ryan from Loyola University on July 29th to discuss Loyola-Peirce partnership.
- Principal will meet with communications committee on July 7th to discuss website, incoming and outgoing communication strategies as well as develop a comprehensive plan to support communication from all levels.
- Principal will meet with Kelly Whitehead from Right at School on July 2nd to discuss recess implementation for 2015-2016.
- Principal met with Willie Montes de Oca from LSC relations on June 29th as part of the CPS transition plan.

#### School Management and Daily Operations

- Budget and school organizational chart are not in place - waiting on budget from CPS in order to create final organizational chart.
- One-One meetings are indicating a need to have a school counselor and case manager as separate positions. Need to look for tech support either through more money for advotek or a freed tech coordinator.

#### Interpersonal Effectiveness

- Principal sent out staff survey and created a one-one meeting schedule with entire staff to begin developing relationships, learning more about staff and the needs of the school.

### **Upcoming:**

- Develop school-wide calendar which indicates all team meetings, committee meetings, school-wide events
- Update school website
- Summer mailing/communications
- Staff Organizational Chart
- Budget
- Meet and Greet/IB Meeting for stakeholders
- Meet with PAC/BAC, PSO, other committees
- Develop school-wide committees (Expressive Arts, MTSS/ILT, IB, PPLC, PBS, Social Committee, Student Council, etc)
- Centennial Planning
- Staff/Student Handbook
- Emergency Plan
- Head of School training for IB Program
- First day of school plan/PBS plan for school - common area expectations, safety and security plan

### **Additional Information:**

#### **Budget Transfers**

N/A

#### **Budget Amendments**

N/A